



BIDDING DOCUMENTS

FOR

**PROCUREMENT OF FIRE FIGHTING EQUIPMENT,
REFILLING OF FIRE EXTINGUISHERS AND PPE'S
FOR PKLI HOSPITAL**

PRO/115/2024



Pakistan Kidney and Liver Institute & Research Center

September, 2024



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Important Note:

The bidder is expected to examine the Bidding Documents, including all instructions, forms, terms, specifications and charts/drawings. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect may result in the rejection of the Bid.

In case of any conflict of instructions/provisions herein with the Punjab Procurement Laws and Rules, 2014 (“the Rules”), the Rules shall prevail.

Bidders must ensure that they submit all the required documents indicated in the Bidding Documents without fail. Bids received without undertakings, valid documentary evidence, supporting documents and the manner for the various requirements mentioned in the Bidding Documents or test certificates are liable to be rejected at the initial stage itself. The data sheets, valid documentary evidence for the critical components as detailed hereinafter should be submitted by the Bidder for scrutiny.

Applicability of Punjab Procurement Rules, 2014

This Bidding Process will be governed under Punjab Procurement Act 2009, amended Act and Punjab Procurement rules 2014, amended rules 2014, as amended from time to time and instructions of the Government of the Punjab received during the completion of the project.



INVITATION TO BID

PROCUREMENT OF FIRE FIGHTING EQUIPMENT, REFILLING OF FIRE EXTINGUISHERS AND PPE'S FOR PKLI HOSPITAL.

Reference No: PRO/115/2024

1. Bids are invited from the registered with income tax and sales tax Department for **PROCUREMENT OF FIRE FIGHTING EQUIPMENT, REFILLING OF FIRE EXTINGUISHERS AND PPE'S FOR PKLI HOSPITAL.**
2. Interested eligible bidders may get the Bidding Documents free of cost from PKLI website <https://pkli.org.pk/tenders/> with detailed specifications. A tender notice is also available for information and can be downloaded from the websites of www.ppra.punjab.gov.pk and <https://eprocure.gov.pk>.

Sr. No	Description	Estimated Cost (Rs)	Bid Security (Fixed) 5% (Rs)
1	LOT # 1		
	Fire Fighting Equipment and Safety Appliances	1,964,500	98,225
2	LOT # 2		
	Refilling & Replacement of Fire Extinguishers and Equipment Parts	1,917,375	95,869
3	LOT # 3		
	Personal Protective Items	2,935,440	146,772

3. **Single Stage Two Envelope** bidding procedure shall be applied. **Bids must be submitted Electronically** (E-Pak Acquisition and Disposal System) by **September 26, 2024 at 11:00 A.M** which will be opened on same day at **11:30 A.M through E-Pads** in presence of bidder. All Bids must be accompanied by a **Bid Security** in the form of Bank Guarantee/CDR/Demand Draft/Pay Order in favor of Pakistan Kidney and Liver Institute and Research Center . This bid security must be uploaded as required by E-pad Portal. Offer without this bid security shall be rejected. whereas original Bid Security must be submitted at the address below before closing time and date of tender.
4. PKLI will not be responsible for any cost or expense incurred by Bidders about the preparation or delivery or electronic submission of Bids. **Pre-bid meeting** will be held on **19-September-2024** in conference room, PKLI at **11:00 A.M**
5. In case the date of opening or last date of sale is declared as a public holiday by the government or non-working day due to any reason, the next official working day shall be deemed to be the date of sale and submission and opening of tenders accordingly. The time and venue shall remain the same.
6. **Note:** All assessments and procuring procedure i.e. receiving, opening and awarding etc. shall be governed by the Punjab Procurement Rules-2014. In case of any conflict between Bidding Documents and PPRA Rules 2014, the rules shall prevail.

Head of Supply Chain

**Pakistan Kidney & Liver Institute and Research Center,
Ground Floor Package A, One PKLI Avenue, Opposite DHA Phase-6, Knowledge City,
Lahore.**

Tel: 92-42-111-117-554, Ext: 3728



1. TENDER SPECIFIC INSTRUCTION FOR BIDDERS

1. Procedure for Selection of Contractor/Bidder

As per Rule 12(1), this Tender is being published online at PPRA's. According to Rule 38 (2) Single Stage Two Envelopes bidding procedure shall be used for **“PROCUREMENT OF FIRE FIGHTING EQUIPMENT, REFILLING OF FIRE EXTINGUISHERS AND PPE’S FOR PKLI HOSPITAL.”** **Single Stage: Two Envelope Bidding Procedure**, Single stage two envelopes bidding procedure shall be used for procurement of such goods / services where the bids are to be evaluated on technical and financial grounds and the procedure for single stage two envelopes shall be:

- (i) *the bid shall be a single package consisting of two separate envelopes/files, containing separately the financial and the technical proposals as per E-pads.*
- (ii) *the envelopes/files shall be marked as “Financial Proposal” and “Technical Proposal”;*
- (iii) *in the first instance, the “Technical Proposal” shall be opened, and the envelope marked as “Financial Proposal” shall be retained unopened in the custody of the procuring agency.*
- (iv) *the procuring agency shall evaluate the technical proposal in the manner prescribed in advance, without reference to the price and shall reject any proposal which does not conform to the specified requirements.*
- (v) *during the technical evaluation, no amendments in the technical proposal shall be permitted.*
- (vi) *after the evaluation and approval of the technical proposals, the procuring agency shall open the financial proposals of the technically accepted bids, publicly on E-pads at a time, date and venue announced and communicated to the bidders in advance, within the bid validity period.*
- (vii) *the financial bids found technically nonresponsive shall be returned unopened to the respective bidders; and (viii) the lowest evaluated bidder shall be awarded the contract.*



2. Bid Security

Each bidder will submit Bid Security LOT Wise. Detail is as follow:

Sr. No	Description	Estimated Cost (Rs)	Bid Security (Fixed) 5% (Rs)
1	LOT # 1		
	Fire Fighting Equipment and Safety Appliances	1,964,500	98,225
2	LOT # 2		
	Refilling & Replacement of Fire Extinguishers and Equipment Parts	1,917,375	95,869
3	LOT # 3		
	Personal Protective Items	2,935,440	146,772

in form of CDR/Bank Guarantee/ Demand Draft/ Pay Order in hard form before closing time and date.

3. Filling of Price Schedule

The Bidder shall complete the Bid Form and the appropriate Price Schedule (Financial Bid) furnished in the Bidding documents, indicating the goods to be supplied, a brief description of the goods, their country of origin, quantity, and prices. As per Annexure-D (Price Schedule).

4. Evaluation of Bids

Bid will be evaluated by the LOT wise least cost method.

5. Payments

Payments will be made against delivered Items/Services only. The payment will be made within 30 days of invoice submission as per rule 62, PPRA 2014.

6. Sign and Stamp

The bidder is required to **stamp every page of the bid document** along with signature at the required pages and uploaded complete Bid through E-pad.

2. INSTRUCTIONS TO BIDDERS

2.1 INTRODUCTION

2.2 Scope

- 2.2.1** The Client wishes to receive Bids for **“PROCUREMENT OF FIRE FIGHTING EQUIPMENT, REFILLING OF FIRE EXTINGUISHERS AND PPE’S FOR PKLI HOSPITAL.”** as specified in Technical Specifications attached hereto (hereinafter referred to as “the Items/Goods/Services”).



The successful bidder shall be an independent Items/Goods/Services or Service Provider liable and able to provide all the Items/Goods/Services including transportation of the material to the head office and sites. All arrangements will be the responsibility of the successful bidder.

- 2.2.2** The bid is to be completed and uploaded in accordance with these instructions to Bidders and relevant rules/regulations.
- 2.2.3** The bidder shall upload a tender which comply with the Bidding Document. Alternative bids shall not be considered. The attention of bidders is drawn to the provisions of this Bidding Documents **Clause regarding “Determination of Responsiveness of Bid” and “Rejection / Acceptance of the Tender”** for making their bids substantially responsive to the requirements of the Bidding Document. It will be the responsibility of the Bidder that all factors have been investigated and considered while submitting the Bid and no claim whatsoever including those of financial adjustments to the contract / Letter of Acceptance awarded under this Bid Process will be entertained by the Client. Neither any time schedule, nor financial adjustments arising thereof shall be permitted because of failure by the Bidder. The Bidder shall be deemed to have satisfied itself fully before Bid as to the correctness and sufficiency of its Bids for the contract and price/cost quoted in the Bid to cover all obligations under this Bid Process. It must be clearly understood that the Terms and Conditions and Specifications are intended to be strictly enforced. No escalation of cost except arising from increase in quantity by the Bidder on the demand and approval of the Client will be permitted throughout the period of completion of the contract. The Bidder should be fully and completely responsible for all the deliveries and deliverables to the Client.

2.3 Eligible Bidder

- 2.3.1** This Invitation to Bid is open to all firms/manufacturers/ sole proprietors in Pakistan for concluding the Contract for supply of Items/Goods/Services more specifically described in Schedule of Requirements & Technical Specifications.
- 2.3.2** The Sole Agent/Importer must possess valid authorization from the Manufacturer and shall have to submit a copy of Memorandum of Association/Partnership deed registered with the Registrar of Firms and Security Exchange Commission of Pakistan as the case may be. However, in case of Manufacturer, they should have a documentary proof, to the effect that they are the original Manufacturer of the required specifications of Goods.
- 2.3.3** Bidders under a declaration of ineligibility for corrupt and fraudulent practices issued by any Government (Federal, Provincial or Local) or a public-sector organization are NOT ELIGIBLE.



- 2.3.4 The invitation for Bid is open to all the Firms as per PPRA Rules 2014, Chapter 1, General Provisions and definition of contractors **registered with Income and Sales Tax Department with active status.**

2.4 Joint Ventures

Bids submitted by a joint venture of two or more companies or firms shall comply with the following requirements:

- a) The Bid, and in case of a successful Bid, the Contract form, the contract shall be awarded to JV and signed by all the JV partners so as to be legally binding on all the partners.
- b) One of the partners shall be authorized to be in charge; and this authority shall be evidenced by submitting a power of attorney signed by legally authorized signatories of all the JV partners.
- c) The partner in charge shall be authorized to incur liabilities, receive payments and receive instructions for and on behalf of any or all partners of the joint venture.
- d) All JV partners of the joint venture shall be liable jointly and severally for execution of the Contract in accordance with the Contract terms, and relevant
- e) statement to this effect shall be included in the authorization mentioned under (b) above, as well as in the Bid Form and the Form of Agreement (in case of a successful Bid); and
- f) A copy of the legally binding registered JV agreement entered into the joint venture must be provided by the joint venture partners and shall be submitted with the Bid. Failure to submit a valid JV Agreement along with the bid shall be the reason of disqualification.

2.5 Assurance

The successful bidder will be required to provide satisfactory assurance of its ability and intention to provide the requisite Services, within the time as mutually agreed in the agreement.

3. TERMS AND CONDITIONS OF THE TENDER

3.1 Definitions

In this document, unless there is anything repugnant in the subject or context:

- A. "Authorized Representative" means any representative appointed, from time to time, by the Client, the Procuring Agency or the Contractor.



- B. "Availability and Reliability" means the probability that a component shall be operationally ready to perform its function when called upon at any point in time.
- C. "Client" means the Project lead of technical wing of the Procuring Agency for whose' particular project the Goods/Services have been procured or any other person, duly appointed in writing, by the Client, for the time being or from time to time, to act as Client for the purposes of the Contract.
- D. "Bidder/Contractor" means the interested Firm/ Company/ Supplier/ Distributors that may provide or provides related Equipment/Services to any of the public/private sector organization under the contract and have registered for the relevant business thereof.
- E. "Commencement Date of the Contract" means the effective date of signing of the Contract between the Procuring Agency/Procuring Agency and the Contractor.
- F. "Contract" means the agreement entered into between the Procuring Agency and the Contractor, as recorded in the Contract Form signed by the parties, including all Schedules and Attachments thereto and all documents incorporated by reference therein.
- G. "Contractor / Vendor" means the Contractor whose bid has been accepted and awarded Letter of Acceptance followed by the signing of Contract.
- H. "Contract Price" means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations
- I. "Contract Value" means that a portion of the Contract Price adjusted to give effect to such additions or deductions as are provided for in the Contract which is properly apportionable to the Goods or Services in question.
- J. "Defects Liability Expiry Certificate" means the certificate to be issued by the Client to the Contractor, in accordance with the Contract. 3.12 "Day" means calendar day.
- K. "Defects Liability Period" means the warranty period following the taking over, during which the Contractor is responsible for making good, any defects and damages in Goods and Services provided under the Contract.
- L. "Force majeure shall mean any event, act or other circumstances not being an event, act or circumstances under the control of the Procuring Agency or of the contractor. Non-availability of materials/supplies or of import license or of export permit shall not constitute Force majeure.



- M. "Goods" means Items/Goods/Services and/or other materials which the Contractor is required to supply to the Procuring Agency under the Contract.
- N. "Person" includes individual, association of persons, firm, company, corporation, institution and organization, etc., having legal capacity.
- O. "Prescribed" means prescribed in the Bidding Document.
- P. "Procuring Agency or Client" means the Pakistan Kidney and Liver Institute & Research Center or any other person for the time being or from time to time duly appointed in writing by the Procuring Agency to act as Procuring Agency for the purposes of the Contract.

4. HEADINGS AND TITLES

In this document, headings and titles shall not be construed to be part thereof or be taken into consideration in the interpretation of the document and words importing the singular only shall also include the plural and vice versa where the context so requires.

5. NOTICES

5.1 In this document, unless otherwise specified, wherever provision is made for exchanging notice, certificate, order, consent, approval or instructions amongst the Contractor, the Procuring Agency and the Client, the same shall be:

5.1.1 in writing.

5.1.2 issued within reasonable time;

5.1.3 served by sending the same by courier or registered post to their principal office in Pakistan or such other address as they shall notify for the purpose; and

5.1.4 The words "notify", "certify", "order", "consent", "approve", "instruct", shall be construed accordingly.

6. TENDER SCOPE

Pakistan Kidney and Liver Institute and Research Centre (hereinafter referred to as "the Procuring Agency") invites / requests Bids (hereinafter referred to as "the Tenders") for **PROCUREMENT OF FIRE FIGHTING EQUIPMENT, REFILLING OF FIRE EXTINGUISHERS AND PPE'S FOR PKLI HOSPITAL.** (hereinafter referred to as "the Items/Goods/Services"). Contractor will be responsible for delivering items/Services to the Procuring Agency.

The detailed Scope of Work is available at Annex-A.

7. TENDER ELIGIBILITY AND QUALIFICATION CRITERIA

7.1 Eligible Bidder/Contractor is a Bidder/Contractor who:

- 7.1.1 has a registered incorporated company/firm in Pakistan.
- 7.1.2 Must be registered with Tax Authorities **with active status** as per prevailing latest tax rules (Only those companies/firms which are validly registered with sales tax and income tax departments and having sound financial strengths can participate);
- 7.1.3 Has valid Registration of General Sales Tax (GST) & National Tax Number (NTN);
- 7.1.4 Has not been blacklisted by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector Organization anywhere in Pakistan (Submission of undertaking on legal stamp paper is mandatory), failing which will cause rejection of the bid;
- 7.1.5 Has the required relevant qualified personnel and enough strength to fulfil the requirement of assignment.
- 7.1.6 Conforms to the clause of “Responsiveness of Bid” given herein this Bidding Documents.

The Detailed Technical Evaluation Criteria is attached at Appendix-A.

Note: Verifiable documentary proof for all above requirements is a mandatory requirement, noncompliance will lead to disqualification.

8. TENDER COST

The Contractor/ Bidder shall bear all costs / expenses associated with the preparation and submission of the Tender(s) and the Procuring Agency or Client shall in no case be responsible / liable for those costs / expenses.

9. EXAMINATION OF THE BIDDING DOCUMENTS

The Contractor/ Bidder is expected to examine the Bidding Document, including all instructions and terms and conditions.

10. CLARIFICATION OF THE BIDDING DOCUMENTS

The Contractor/ Bidder may require further information or clarification of the Bidding Document, within five (5) calendar days of issuance of Bidding/Tender in writing. The Procuring Agency shall respond in writing to any request for

clarification(s) of the bidding documents, which it receives no later than three **(03) days prior to the deadline for the submission of bids prescribed in the Invitation for Bids**. The clarification and its replies will be shared with all prospective bidders. Bidders should note that during the period from the receipt of the bid and until further notice from the Procurement Department given herein this document, all queries should be communicated via the Procurement Department and in writing (e.g. e-mail & letter) only. In the case of an urgent situation where the Procurement Department cannot be contacted, the bidder may alternatively direct their enquiries through the Head of Procurement.

HEAD OF PROCUREMENT

Pakistan Kidney and Liver Institute & Research Center

One PKLI Avenue, Opposite DHA Phase 6, Knowledge City, Lahore

Email: procurement@pkli.org.pk

Tel: 042-111 117 554, Ext. 3728

Any query related to Scope of Work, Technical Specifications or any other should also be routed through the Office of Head of Procurement.

11. AMENDMENTS OF THE BIDDING DOCUMENTS

- 11.1 The Procuring Agency/Client may, at any time prior to the deadline for submission of the Tender, at its own initiative or in response to a clarification requested by the Bidder(s), amend the Bidding Document, on any account, for any reason. All amendment(s) shall be part of the Bidding Document and binding on the Bidder(s).
- 11.2 The Procuring Agency/Client shall notify the amendment(s) in writing to the prospective Contractors/Bidders as per Punjab Procurement Rules, 2014.
- 11.3 The Procuring Agency/Client may, at its exclusive discretion, amend the Bidding Documents to extend the deadline for the submission of the Tender as per Rule-25(4) of Punjab Procurement Rules, 2014.

12. PREPARATION / SUBMISSION OF PROPOSAL/TENDER

- 12.1 The Contractor/bidder must bid for all items/Services and shall quote cumulative least cost rate basis.
- 12.2 The Tender and all documents relating to the Tender, exchanged between the Contractor and the Procuring Agency, shall be in English. Any printed literature furnished by the Contractor in another language shall be accompanied by an English translation which shall govern for purposes of interpretation of the Tender
- 12.3 The Tender shall be filed in / accompanied by the prescribed Forms, Annexes, Schedules, Documents, Brochures, Literature, etc. which shall be typed, completely filled in, stamped and signed by the contractor or his



Authorized Representative. In the case of copies, signed and stamped photocopies may be submitted. If volume of the bid contains various set(s) of documents the same must be properly numbered and tagged in binding shape.

12.4 The Tender shall consist of proposals in one set i.e. the original.

12.5 Proposal shall comprise the following:

12.5.1 Proposal Form

12.5.2 Undertaking (All terms & conditions and qualifications listed anywhere in this bidding/Bidding Documents has been satisfactorily vetted) and Affidavit (Integrity Pact)

12.5.3 Covering letter duly signed and stamped by authorized representative

12.5.4 Certificate of Company/Firm Registration/Incorporation under the laws of Pakistan

12.5.5 Evidence of eligibility of the Bidder/Contractor and the Services

12.5.6 Evidence of conformity of the Technical Compliance of Equipment/ Services to the Bidding/Bidding Documents

12.5.7 List of firm's major clientele

12.5.8 Submission of undertaking on legal valid and attested stamp paper that the firm is not blacklisted by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector Organization anywhere in Pakistan.

12.5.9 Valid Registration Certificate for Income Tax & Sales Tax

12.5.10 Power of Attorney if an authorized representative is appointed

12.5.11 Price Schedule

12.5.12 Bid Security as per provisions of the clause Bid Security of this document.

12.6 The Bidder/Contractor shall seal the Original Proposal in an envelope duly marked as under:

Original Tender for

Tender Name. [Name of Tender]

Tender No.

[Name of the Client/Procuring Agency]

[Address of the Client/Procuring Agency]

[Name of the Bidder/Contractor]

[Address of the Bidder/Contractor]

[Phone No. of the Bidder/Contractor]

- 12.7 The Bidder/Contractor shall enclose soft copies of the Technical Proposal, including all Forms, Annexes, Schedules, Documents, Brochures, Literature, etc., in the form of MS Word Documents, MS Excel Worksheets and Scanned images, with the hard copies.
- 12.8 The Bidder/Tender shall be dropped at the reception or in the prescribed Tender Box placed at the Reception of the Client/Procuring Agency's office, during office hours, up to due date and time.
- 12.9 This is made obligatory to affix authorized signatures with official seal on all original and duplicate (copies) documents, annexures, copies, certificates, brochures, literature, drawings, letters, forms and all relevant documents as part of the bids submitted by the bidder/Contractor.

13. TENDER PRICE

- 13.1 The quoted price shall be:
- 13.1.1 in Pak Rupees.
- 13.1.2 Inclusive of all applicable taxes, duties, levies, insurance, freight, etc. applicable under the Laws of Punjab as well as Pakistan.
- 13.1.3 Best / final / fixed and valid until completion of all obligations under the Contract i.e. not subject to variation / escalation.
- 13.1.4 Including all charges up to the **delivery point at PKLI & RC Hospital**.
- 13.2 If not specifically mentioned in the Tender(s), it shall be presumed that the quoted price is as per the above requirements.
- 13.3 Where no prices are entered against any item(s), the price of that item shall be deemed free of charge, and no separate payment shall be made for that item(s).

14. BID SECURITY (EARNST MONEY)

- 14.1 The Contractor shall furnish the Bid Security (Earnest Money) as under:
- 14.1.1 For an amount for **LOT # 1 (Rs. 98,225)**, For **LOT # 2 (Rs. 95,869)** and For **LOT # 3 (Rs. 146,772)** (5% of estimated cost of each LOT)
- 14.1.2 Denominated in Pak Rupees.



- 14.1.3 as part of financial bid envelope, failing which will cause rejection of bid. **And the photocopy of the Bid Security should be attached with the technical proposal. Bid security must be submitted in hard form before closing time & date of tender at Mail section PKLI & RC.**
- 14.1.4 in the form of Demand Draft / Pay Order / Call Deposit Receipt, in the name of the Procuring Agency.
- 14.1.5 Have a minimum validity period of One Hundred Eighty (180) days from the last date for submission of the Tender or until furnishing of the Performance Security, whichever is later.
- 14.2 The Bid Security shall be forfeited by the Procuring Agency, on the occurrence of any / all of the following conditions:
 - 14.2.1 If the Contractor/Bidders withdraws the Tender during the period of the Tender validity specified by the Contractor on the Tender Form; or
 - 14.2.2 If the Contractor/Bidders does not accept the corrections of his Total Tender Price; or
 - 14.2.3 If the Contractor/Bidders, having been notified of the acceptance of the Tender by the Procuring Agency during the period of the Tender validity, fails or refuses to furnish the Performance Security, in accordance with the Bidding Document.
- 14.3 The Bid security shall be returned to the technically unsuccessful Contractor/Bidders with unopened/sealed financial bid while the unsuccessful bidders of financial bid opening procedure will be returned the Bid Security only. The Bid Security shall be returned to the successful Contractor upon furnishing of the Performance Security.

15. TENDER VALIDITY

The Tender shall have a minimum validity period of 180 days from the last date for submission of the Tender. The Procuring Agency/Client may solicit the Contractor's consent to an extension of the validity period of the Tender. The request and the response thereto shall be made in writing. If the Contractor agrees to extension of validity period of the Tender, the validity period of the Bid Security shall also be suitably extended. The Contractor may refuse extension of validity period of the Tender, without forfeiting the Bid security.

16. MODIFICATION / WITHDRAWAL OF THE TENDER

- 16.1 The Bidder/Contractor may, by written notice served on the Procuring Agency, modify or withdraw the Tender after submission of the Tender, prior to the deadline for submission of the Tender.



- 16.2 The Tender, withdrawn after the deadline for submission of the Tender and prior to the expiration of the period of the Tender validity, shall result in forfeiture of the Bid Security.

17. OPENING OF THE TENDER/BID

- 17.1 **Tenders shall be opened at 11:30 hours on the last date of submission of bids on E-Pads i.e. September 26, 2024,** in the presence of the Contractor(s) for which they shall ensure their presence without further invitation, as per provision of Rule-30 of PPRA Rules, 2014. In case the last date of bid submission falls in / within the official holidays / weekends of the Procuring Agency, the last date for submission of the bids shall be the next working day. **The proposal will be returned if received after 11:00 Hours September 26, 2024.**
- 17.2 The Contractor's name, modifications, withdrawal, security, attendance of the Contractor and such other details as the Procuring Agency may, at its exclusive discretion, consider appropriate, shall be announced and recorded.
- 17.3 No Contractor or its representative will be allowed to keep any digital device (camera, audio recorder, cell phone etc.) during tender opening meeting at given time and location.

18. CLARIFICATION OF THE TENDER

The Client/Procuring Agency shall have the right, at his exclusive discretion, to require, in writing, further information or clarification of the Tender, from any or all the Bidder/Contractor(s). No change in the price or substance of the Tender shall be sought, offered or permitted except as required to confirm the corrections of arithmetical errors discovered in the Tender. Acceptance of any such correction is sole discretion of the client/Procuring Agency.

19. DETERMINATION OF RESPONSIVENESS OF THE BID/TENDER

- 19.1 The Client/Procuring Agency shall determine the substantial responsiveness of the Tender to the Bidding Documents, prior to the Tender evaluation, based on the contents of the Tender itself without recourse to extrinsic evidence. A substantially responsive Tender is one which:
- 19.1.1 meets the eligibility criteria given herein this bidding document for the Goods/Services.
 - 19.1.2 meets the Technical Specifications for the items/Services.
 - 19.1.3 meets the delivery period / point for items/Services.
 - 19.1.4 in compliance with the rate and limit of liquidated damages.
 - 19.1.5 Offers fixed price quotations for the items/Services.

- 19.1.6 whereby no optional offer / bid or price is allowed.
 - 19.1.7 Is accompanied by the required Bid Security as part of financial bid envelope.
 - 19.1.8 compliance with the Preparation/Submission of Tender in a manner prescribed in this Bidding Documents clause-13;
 - 19.1.9 Conforms to all terms and conditions of the Bidding Documents, without material deviation or reservation.
- 19.2 A material deviation or reservation is one which affects the scope, quality, or performance of the Items/ Goods/ Services or limits the Procuring Agency's rights or the Contractor's obligations under the Contract.
- 19.3 The Tender determined as not substantially responsive shall not subsequently be made responsive by the Contractor by correction or withdrawal of the material deviation or reservation

20. CORRECTION OF ERROR / AMENDMENT OF TENDER

- 20.1 The Tender shall be checked for any arithmetic errors which shall be rectified, as follows:
- 20.1.1 If there is a discrepancy between the amount in figures and the amount in words for the Total Tender Price entered in the Tender Form, the amount which tallies with the Total Tender Price entered in the Price Schedule, shall govern.
 - 20.1.2 If there is a discrepancy between the unit rate and the total price entered in the price Schedule, resulting from incorrect multiplication of the unit rate by the quantity, the unit rate as quoted shall govern and the total price shall be corrected, unless there is an obvious and gross misplacement of the decimal point in the unit rate, in which case the total price as quoted shall govern and the unit rate shall be corrected.
 - 20.1.3 If there is a discrepancy in the actual sum of the itemized total prices and the total tender price quoted in the Price Schedule, the actual sum of the itemized total prices shall govern.
- 20.2 The Tender price as determined after arithmetic corrections shall be termed as the Corrected Total Tender Price which shall be binding upon the Contractor.
- 20.3 Adjustment shall be based on corrected Tender Prices. The price determined after making such adjustments shall be termed as Evaluated Total Tender Price.
- 20.4 No credit shall be given for offering delivery period earlier than the specified period.



21. TECHNICAL AND FINANCIAL EVALUATION OF PROPOSAL

- 21.1 The Bidders who have duly complied with the Eligibility/Qualification and Evaluation Criteria will be eligible for further processing.

The Bids which do not conform to the Technical Specifications or Bid conditions or the Bids from the Bidders without adequate capabilities for supply and maintenance / support services will be rejected.

- 21.2 The Eligible/Technically Qualified Bidders alone will be considered for further evaluation.

The detailed evaluation criteria are mentioned below at Appendix-A.

Note: Verifiable documentary proof for all above requirements is mandatory.

- 21.3 Financial Proposal evaluation will be conducted under the Punjab Procurement Rules, 2014. The Price evaluation will include all duties, taxes, and expenses etc. In case of any exemption of duties and taxes made by the Government in favor of the Procuring Agency, the contractor shall be bound to adjust the same in the Financial Proposal.

21.3.1 In cases of discrepancy between the cost/price quoted in Words and in Figures, the lower of the two will be considered.

21.3.2 In evaluation of the price of an imported item, the price will be determined and considered inclusive of the customs and other import duties etc.;

21.3.3 In evaluation of the price of articles/goods/services which are subject to excise duty, sales tax, income tax or any other tax or duty levied by the Government, the price will be determined and considered inclusive of such duties and taxes.

- 21.4 The Client/Procuring Agency will not be responsible for any erroneous calculation of taxes and all differences arising out of the above shall be fully borne by the Successful Bidder. However, any subsequent changes in rates or structure of applicable taxes by the Gov. at any time during execution/evaluation period will be deal with mutual consent.

22. REJECTION / ACCEPTANCE OF THE BID

- 22.1 The Client/Procuring Agency shall have the right, at his exclusive discretion, to increase / decrease the quantity of any or all item(s) without any change in unit prices or other terms and conditions at the time of order placement. The Procuring Agency may cancel/reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The Procuring Agency shall upon

request, communicate to any bidder, the grounds for its rejection of all bids or proposals, but shall not be required to justify those grounds. The Procuring Agency shall incur no liability, solely, by virtue of its invoking sub-rule (1) of Rule-35 of Punjab Procurement Rules, 2014 towards the bidders. However, bidders shall be promptly informed about the rejection of the bids, if any (As per Rule 35 of Punjab Procurement Rules, 2014).

22.2 The Bidder/Tender shall be rejected if it is:

- 22.2.1 Substantially non-responsive in a manner prescribed in this Bidding Documents clause-20; or
- 22.2.2 submitted in other than prescribed forms, annexes, schedules, charts, drawings, documents / by other than specified mode; or
- 22.2.3 Incomplete, partial, conditional, alternative, late; or
- 22.2.4 Relevant bid security is not submitted.
- 22.2.5 Subjected to interlineations / cuttings / corrections / erasures / overwriting; or
- 22.2.6 The Contractor refuses to accept the corrected Total Tender Price; or
- 22.2.7 The Contractor has conflict of interest with the Procuring Agency; or
- 22.2.8 The Contractor tries to influence the Tender evaluation / Contract award; or
- 22.2.9 The Contractor engages in corrupt or fraudulent practices in competing for the Contract award.
- 22.2.10 the Contractor fails to meet all the requirements of Tender Eligibility / Qualification Criteria (Clause-7 and Appendix A);
- 22.2.11 the Contractor fails to meet the evaluation criteria requirements (clause-22 and Appendix A);
- 22.2.12 the Contractor has been blacklisted by any public or private sector organization.
- 22.2.13 the Contractor has been served any legal notices or displeasure letters by any public-sector organization on serious failures to provide satisfactory delivery of items/Services.
- 22.2.14 The Contractor has mentioned any financial implication(s) in the financial proposal that is in contradiction to this document and Government rules and regulations.
- 22.2.15 There is any discrepancy between bidding documents and the bidder's proposal i.e. any non-conformity or inconsistency or informality or irregularity in the submitted bid.



- 22.2.16 The Contractor submits any financial conditions as part of its bid which are not in conformity with Bidding Documents.
- 22.2.17 Non-submission of verifiable proofs against the mandatory as well as general documentary, qualification, and eligibility related requirements.
- 22.2.18 If the rates quoted by the vendor are not workable or on the higher side etc.

23. RE-BIDDING

If the Procuring Agency rejects all bids in pursuant, it may call for a re-bidding. The Procuring Agency, if it deems necessary may prescribe another method of procurement not inconsistent with the Punjab Procurement Rules-2014. The Procuring Agency before invitation for re-bidding shall assess the reasons for rejection and may revise specifications, evaluation criteria or any other condition for Bidders, as it may deem necessary.

24. ANNOUNCEMENT OF EVALUATION REPORT

The Procuring Agency shall announce the results of the bid evaluation in form of a report, not inconsistent with the Punjab Procurement Rules, 2014, giving justification for acceptance or rejection of bids at least ten days prior to the award of procurement Contract.

25. AWARD CRITERIA

The eligible bidder(s)/Contractor(s) as per clause-7 and Appendix A (Tender Eligibility and Evaluation Criteria) of this Bidding Document fulfilling the qualification and technical evaluation criteria will be evaluated in the light of all Pre-Conditions, necessary requisites and shall be selected on LOT wise least cost method as per rules and fulfilling all codal formalities.

26. QUALIFICATION OF THE BIDDER

- 26.1 The Procuring Agency, at any stage of the procurement proceedings, having credible reasons for or prima facie evidence of any defect in Bidder's capacity may require the Bidder to provide information concerning their professional, technical, financial, legal or managerial competence.



- 26.2 The procuring Agency may conduct surprise inspection either itself or through third party firms during validity period, however in case of unsatisfactory compliance condition to the standards, the procuring agency reserves the right to initiate legal proceedings besides disqualification.
- 26.3 Such qualification shall only be laid down after recording reasons thereof in writing. They shall form part of the records of that procurement proceeding.
- 26.4 The Procuring Agency shall determine to its satisfaction whether a Bidder, technically and financially qualified and even having the lowest evaluated responsive bid is qualified to perform the Contract satisfactorily.
- 26.5 The determination can take into account the Bidder's financial, technical, and production capabilities. It shall be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, as well as such other information as the Procuring Agency deems necessary and appropriate. Further, during the process of technical evaluation of Bidder, the Procuring Agency may inspect the warehousing system/practices by a team of experts for assessment, if it deems necessary.
- 26.6 An affirmative determination shall be a prerequisite for award of the Contract to the Bidder. A negative determination shall result in rejection of the Bidder's bid, in which event the Procuring Agency shall proceed to the next lowest evaluated bid to make a similar determination of that Bidder's capabilities to perform satisfactorily.
- 26.7 The Procuring Agency shall disqualify a Bidder if it finds, at any time, that the information submitted by him concerning his qualification as Bidder was false and materially inaccurate or incomplete.

27. ACCEPTANCE OF BID AND AWARD

The Bidder whose bid is found to be most closely conforming to the Evaluation Criteria prescribed in the Bidding Documents and having the lowest evaluated bid item wise, if not in conflict with any other applicable laws, rules, regulations or policy of the Punjab Government, shall be awarded the Contract, within the original or extended period of bid validity.

As per provisions of Rule (55) of Punjab Procurement Rules 2014, the Procuring Agency shall issue the Acceptance of Bid to the successful Contractor, at least after 10 days of announcement of bid evaluation reports (Ref. Rule-37 of PPRA Rules, 2014), which shall constitute a contract, until execution of the formal Contract.

28. PROCURING AGENCY'S RIGHT TO VARY QUANTITIES AT THE TIME OF AWARD

The Procuring Agency reserves the right at the time of award of Contract to increase or decrease, the quantity of goods originally specified in, Schedule of Requirements & Technical Specifications without any change in unit price and other terms & conditions as per PPRA 2014.

29. SIGNING OF CONTRACT/AWARD OF CONTRACT

- 29.1 Prior to the expiration of the period of bid validity, the Procuring Agency shall notify the successful Bidder in writing that its bid has been accepted as per Clause 29 of the Bidding Documents.
- 29.2 After receipt of Performance Security, the Procuring Agency will sign the Contract after fulfillment of all prescribed legal & codal formalities. Subsequently, the Procuring Agency will issue purchase order / Contract to successful bidders strictly in accordance with the Contract after fulfillment of all prescribed legal & codal formalities.
- 29.3 The enforcement of the Contract shall be governed by Rule 63 of Punjab Procurement Rules-2014.
- 29.4 The Contract is to be made on Judicial Paper under section 22(A) of schedule 1 of Stamp Duty Act 1899.

30. PERFORMANCE SECURITY

- 30.1 The successful Contractor/The Contractor shall furnish Performance Security as under:
 - 30.1.1 within Fifteen (15) days of the receipt of the Acceptance Letter from the Client/Procuring Agency.
 - 30.1.2 in the form of a Bank Guarantee, issued by a scheduled bank operating in Pakistan, as per the format provided in the Bidding/Bidding Documents.
 - 30.1.3 for a sum equivalent to 5% of the contract's value.
 - 30.1.4 denominated in Pak Rupees.
 - 30.1.5 have a minimum validity period of 1 year from the date of acceptance of LOI, support period or termination of services, or fulfillment of all obligations under the contract, whichever is later. No other shape or form of performance security shall be acceptable with any validity less than the prescribed time period.



- 30.2 The Performance Security shall be payable to the Client/Procuring Agency, on occurrence of any / all of the following conditions:
- 30.2.1 If the Contractor commits a default under the Contract.
 - 30.2.2 If the Contractor fails to fulfill the obligations under the Contract;
 - 30.2.3 If the Contractor violates any of the terms and conditions of the Contract.
- 30.3 The Contractor shall cause the validity period of the performance security to be extended for such period(s) as the contract performance may be extended. The Performance Security shall be returned to the Contractor within thirty working days after the expiry of its validity on written request from the Contractor.
- 30.4 In case the Contractor fails to furnish Performance security in the shape of bank guarantee within the stipulated period given under Letter of Acceptance and subsequent formal contract, or till end of the currency of the said contract, the amount of bank guarantee, as required, shall be deducted from the amount payable to the Contractor.

31. REDRESSAL OF GRIEVANCES BY THE PROCURING AGENCY

- 31.1 The Client/Procuring Agency has constituted a committee comprising of odd number of persons, with proper powers and authorizations, to address the complaints of bidders that may occur prior to the entry into force of the procurement contract through E-pads.
- 31.2 Any bidder feeling aggrieved by any act of the Client/Procuring Agency after the submission of his bid may lodge a written complaint concerning his grievances not later than ten days after the announcement of the bid evaluation report.
- 31.3 The committee shall investigate and decide upon the complaint within fifteen days of receipt of the complaint.
- 31.4 Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.

32. SIGNING OF CONTRACT

The Contract is to be made on Judicial Paper worth of Rs. @ 25 paisa per every one hundred rupees of the total value of the contract, under section 22(A)(B) of schedule 1 of Stamp Duty Act 1899 read with Finance Act 1995 (Act-VI of 1995) Notification No. JAW/HD/8-21/77 (PG) dated 1st January 2014.



33. Risk Purchase

After expiry of prescribed delivery period the Procuring Agency will proceed for risk purchases (at the risk & cost of defaulter) to ensure the uninterrupted healthcare services to the patients. The risk purchase will be automatically done if no request from the bidder is received for a grace period or stock is nil. Contractor fails to supply the items within the prescribed time mentioned in the purchase order, the payment of risk purchase shall be paid by the supplier or such amount shall be deducted from the invoice.

APPENDIX A

The Following Requirements are mandatory for PROCUREMENT OF FIRE FIGHTING EQUIPMENT, REFILLING OF FIRE EXTINGUISHER AND PPE's FOR PKLI HOSPITAL







Sr. #	Qualification Requirements / Knock Down Criteria	M	Checklist
1	Proof of Sales Tax Registration, NTN Certificate (Status = Active with FBR)	M	
2	Price Reasonability certificate on letter head that offered price not more than trade price.	M	
3	Undertaking on legal stamp paper (Rs 100) that the firm is not blacklisted and involved in litigation with Government (Affidavit duly attested by the Oath Commissioner/Notary Public)	M	
4	Copy of CDR to be attached with technical and financial proposal and original CDR to be submitted in hard form before closing date and time of tender.	M	
5	Each page of bidding document and other attached documents should be signed and stamped by bidder.	M	
6	Experience of Related work/services/item to Public and Private Institutes (Verifiable PO against related item Should be attach)	M	
7	Manufacturer Authorized Distributor Authorized Dealer of Principle (certificate to be attached with document)	M	
8	Specification offered are as per requirement mentioned in bidding documents. (brochure/technical specification of item/product must be attached with bidding documents)	M	

M = Mandatory

All mandatory documents MUST be submitted through E-PADS. Failure to fulfill any of the above condition will disqualify the bidder from the bidding process. Submission of all documents mentioned above are mandatory at the time of the tender submission on E-PADS. No document will be accepted on later stage.









ANNEXURE-A


TECHNICAL SPECIFICATIONS/ SCOPE OF WORK

Sr.NO	Details of Items	Unit	Quantity	Brand	Model	Picture
LOT-1 Fire Fighting Equipment & Safety Appliances						
1	Lightweight Expandable Metal Foldable Safety Barricade Collapsible Portable Road Barrier Material-steel+aluminum Height-3 to 4 Feet Expanding Size: 10 to 11 feet	Nos	6	China /Local Best Quality or Equivalent	China /Local Best Quality or Equivalent	
2	Half face respirator (single cartridge/ Double cartridge)	Nos	5	3M/ Blue Eagle or Equivalent Imported Brand	3M	
3	MCP glass only FMC-SPGL-DEIL Spare Glass For manual Call points of series DM, DKM, SKM Dimension : 80*80mm * 1mm Sample will be provided at the time of ordering	Nos	300	BOSCH or equivalent		
4	SCBA Complete Set Self Contained Breathing Apparatus for Fire Fighters 300 bars pressure -(7 litre on 300bars) latest model with distress signal unit	Nos	3	UK Imported with import certification	Drager-PSS 3000	
5	Stretcher Folding with Bag Stretcher made of high strength aluminum alloy material and the waterproof canvas fabric Stretcher can be folded in length and width Easy for transportation and storage. Fabric is fire proof, water proof, anti-cracking and easy to clean. With safety belts, stirup feet and hinged spread bar. Product size (L x W x H): 220 cm x 53 cm x 14 cm. Folded size (L x W x H): 11 cm x 18 cm x 13 cm. N.W:5kg. Load bearing: ≤160 kg.	Nos	5	China Best Quality product or Equivalent	China Best Quality product or Equivalent	
6	Pressure Gauges for fire protection system Range-0-300 PSI Water Pressure Gauge Connection: 1/2" or 1/4 " NPT Working Pressure: 300 PSI As per NFPA or EN 837-1,UL Listed & FM approved	Nos	24	Wika/Wiking/Kipinago /Shield or Equivalent	SD-P1 Shield	
7	Life safety Line /Rescue Static Rope, Dia-10.5MM or 11MM Length- 100 meter,CE All specification as per En1891, NFPA 1983 standard.	Nos	1	Kaya or Equivalent with import certification	Lupa Static Max Rope Turkey	








LOT - 2 (Refilling & Replacement of fire extinguishrs & equipment parts)






Sr.NO	Details of Items	Unit	Quantity	Brand	Model	Picture
8	Refilling Of Dry Chemical Powder Fire Extinguisher 6kg	Nos	65	Local	Refilling	-
9	Refilling Of Dry Chemical Powder Fire Extinguisher 4.5kg	Nos	65	Local	Refilling	-
10	Refilling Of Carbon Dioxide Fire Extinguisher 5-Kg	Nos	100	Local	Refilling	-
11	Refilling Of Dry Chemical Powder Fire Extinguisher 2kg vehicle	Nos	30	Local	Refilling	-
12	Refilling Of Dry Chemical Powder Fire Extinguisher Trolley 50Kg	Nos	5	Local	Refilling	-
13	Refilling Of Carbon Dioxide Fire Extinguisher Trolley 25-Kg	Nos	5	Local	Refilling	-
14	Refilling Of Aqueous Film Forming Foam Fire Extinguishing Trolley 50ltr	Nos	6	Local	Refilling	-
15	Portable Fire Extinguisher hoses for DCP and CO2 6kg (25piece for DCP and 25 for Co2.	No	50	China or Equivalent	China or Equivalent	

16	Fire extinguisher hose strap with clip Material: Black plastic.Best Quality Belt Size: for 6KG & 5KG fire extinguisher	Nos	48	China or Equivalent	China Best Quality or Local	
17	Fire Extinguisher Safety lock tie Material Plastic Polypropylene (PP) Colour:Red,Yellow,Blue Size-Standard	Nos	500	China Best Quality	China Best Quality or Local	
18	Replacement of Cylinder Valve only Brass best quality (all types)(Extinguishers size Dcp 6 & Co2 5 kg)	Nos	25	Naaffco/China	Replacement	-
19	Replacement of guages and levers (all types)	Nos	25	China	Replacement	-
20	Replacement of wheels for Fire extinguishing trolleys	Nos	2	China/Local	Replacement	-
21	Fire Blanket with PVC box Size:1.2X1.2 meter Application : Fire Fighting Emergency Rescue Packing : 1pc/soft Bag Feature : High Temperature Resistance Weight : 430g/m2 Material: 100% Fiberglass Thickness : 0.43mm Temperature resistant : 550 Celsius Color : White As per NFPA Standards or Equivalent/ Certified by Pakistan Standards and Quality Control Authority	Nos	12	China	WOFU	
22	Fire Ball type extinguisher with Stand Gross Weight-1.3kg Dimention-sphere diameter Temperature range:-30'+60°C Fire Class: A,B,C,D,E Certified product As per NFPA or BS	Nos	36	China or Equivalent	AFO/AQUA/WOFU	
23	Fire Extinguisher 2 kg DCP with stand for mounting in Vehicles (25L)	Nos	12	China	MAF WOFU	
24	Fire Extinguishing AFFF Filled Trolley 50kg/L with wheels, As per NFPA Standards 10 or Equivalent, Certified by Pakistan Standards and Quality Control Authority	Nos	3	China or Equivalent	WOFU china	
25	Fire Extinguishing CO2 Filled Trolley 25kg with wheels, As per NFPA 10 Standards or Equivalent, Certified by Pakistan Standards and Quality Control Authority	Nos	3	China or Equivalent	WOFU china	
26	Dry Powder Fire Extinguishers 6kg, with controlled discharged operating valve, pressure gauge, wall bracket and initial charge As per NFPA Standards 10 approved or Equivalent/Certified by Pakistan Standards and Quality Control Authority	No	5	NAFFCO or Equivalent	NP6	
27	Carbon Dioxide Fire Extinguishers , Capacity: 5 Kg Carbon Dioxide, Gases Agent, Colorless, Odorless, Non-Toxic Brass head valve with a simple squeeze Hanging Bracket Included. Non-conductive agent for electrical use without risk to the operator As per NFPA 10 standard approved or Equivalent.	Nos	20	NAFFCO or Equivalent	NC 5	

28	Fire Extinguisher Installation Hook For CO2 and DCP	Nos	24	China or Equivalent	China Best Quality	
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LOT-3 Personal Protective Items

Sr.NO	Details of Items	Unit	Quantity	Brand	Model	Picture
29	Safety Helmet with chin strip MSA multiple colors Colours-White,blue,red,yellow,black,green as per need	Nos	100	MSA	MSA	
30	Safety Goggles Air tight 3M Virtua CE	Nos	24	3M/China or equivalent	3M/China or equivalent	
31	Safety Shoes Synthetic Upper : permeability to water vapor 4.96 mg/cm3h Upper : Water Vapor Coefficient 40 mg/cm3 Mesh, Synthetic Leather Lining : permeability to water vapor 52.3 mg/cm3h Lining : water vapor coefficient 419 mg/cm3 SJ Foam footbed Footbed : abrasion resistance 400 cycles EVA/Rubber Outsole abrasion resistance (volume loss) 39mm3 Outsole slip resistance SRA : heel 0.44 friction Outsole slip resistance SRA : Flat 0.41 friction Outsole slip resistance SRB : heel 0.30 friction Outsole slip resistance SRB : Flat 0.37 friction Antistatic value 23.6 MegaOhm ESD Value : N/A Heel Energy absorption 35 J. Steel Impact resistance toecap (clearance after impact 100J): NA Compression resistance toecap (clearance after compression 10kN) : NA Impact resistance toecap (Clearance after impact 200J) : 15mm Compression resistance toecap (clearance after compression 15kN) : 18mm Safety Standard : SISRC Norms : EN ISO 20345:2011 ASTM F2413:2018 Application : Industrial	Pairs	200	Cat/best boy/Hush puppies	Safety Jogger BALTO S1 Extreme light low-cut or equivalent	
32	Leather Gloves Size-16" Use for carriers, machining operators, garden work etc. Cow split leather gloves Cotton back & rubberized cuff,half lining	Pairs	12	INGCO or Equivalent	HGVC01	
33	Cotton Gloves for maintenance (pairs) Size: L and XL Gauge-10 Weight:58g/pair, 700g/dozen Cotton class: A Packed in poly bag	Pairs	250	INGCO or Equivalent	HGVK05	
34	Face Shield Impact resistant visor Brim protects forehead from outside injury Headgear with adjustable knobs, with antibacterial sweatband Packed by label	Nos	36	INGCO or Equivalent	HFSPC01	
35	Fire Man Shoes, Colour Yellow,Size:Different anti-skid,prevent electric shock,durable thorn,flame retardant, heat insulation,anti-radiation, cut,oil resistant,acid and alkali, prevent hit a steel bottom piercing or 1100 n, resistance to voltage 5000 v or higher As per NFPA Standards or Equivalent, Certified by Pakistan Standards and Quality Control Authority	Nos	3	WOFU China or Equivalent	(Bulldozer,UK)	
36	Fireman Helmet , yellow, neck cover, variable sizes Certification EN 443:2008 Technical Specifications Size: Cross Over Size Adjustment (52-64) Weight: Approx. 2.5 Kg. Features Thermoplastic Outer Shell Polyurethane Foam with reinforced Molded Honeycomb + Aramid Outer Shell 4 point Adjustable Strap with Quick Buckle Internal Padding Headband Thermoplastic Face Shield Aluminized Textile, Impregnated Nomex and Combine Wool/Nomex	Nos	3	VOCHOC/Naffco or Equivalent standard	VFREVO Magma Naffco	

37	FireMan Suit complete Set (Coat - Trouser) VARIABLE SIZES - Outer Cloth, Moisture Barrier, Thermal Barrier, Pockets, Collars, shoulder strip, Shape of trouser, seams, reflecting tape, sleeves and cuffs must meet the NFPA 1971; 2007 or EN 469 : 2005 Level 2 standards. Ergonomically designed to enhance user movement in the toughest conditions with Drag Rescue Device Certifications Applications Structural Fire Fighting, Industrial Fire Fighting Made by Naffco/Rosenbauer or equivalent.	Nos	3	Naffco/ Rosenbauer/ or Equivalent with import certification	ETF 2030/2031 Naffco	
38	Gum Boots Size-41,42,43,44 as per need Material:100% Virgin PVC Height:37cm High level oil, acid, alkali resistance 100% Waterproof	Nos	24	China/Local Best Quality	China/Local Best Quality	
39	Full Body Harness complete with shock absorbers, Lanyard and back plate ce certificate high quality webbing Material:100%polyester Color:GREEN Webbing width:45mm Spare parts: 1pc dorsal attachment STEELD-ring 1wide waist support belt 6 adjustable points Strength:≥23KN 1 chrom plated carabiner+double CE forging hook	Nos	3	China	Yamada	
40	Barrication Tape L200mx2.5inch Wide RESTRICTED AREA Do Not Enter Yellow Polypropylene Barricade Tape with Bold Black Print- 25 pcs STOPE/Danger/ work in progress with red colour 25-pcs	Nos	50	China/Local Best Quality	China/Local Best Quality	
41	Emergency Exit Sign Material: AcralicGlowing Size:12"X6"	Nos	150	Local	Local	

Note:

1. The Contractor shall submit a sample of each item is compulsory.
2. The Contractor will be responsible for the delivery as per specifications.
3. The Client has the right to decrease the quantity.
4. Delivery as per terms, specifications and conditions mentioned in LOI/PO.



ANNEXURE-B

Proposal Submission Form

HEAD OF PROCUREMENT

Pakistan Kidney and Liver Institute & Research Center

One PKLI Avenue, Opposite DHA Phase 6, Knowledge City, Lahore

Email: procurement@pkli.org.pk

Tel: 042-111 117 554, Ext. 3728

**Subject: PROCURMENT OF FIRE FIGHTING EQUIPMENT, REFILLING OF
FIRE EXTNGUISHER AND PPE's FOR PKLI HOSPITAL**

Dear Sir,

- A. Having examined the Bidding Documents and Appendixes we, the undersigned, in conformity with the said document, offer to provide the said items on terms of reference to be signed upon the award of contract for the sum indicated as per Price Schedule.
- B. We undertake, if our proposal is accepted, to provide the items/services comprised in the contract within time frame specified, starting from the date of receipt of notification of award from the client Department / Office.
- C. We agree to abide by this proposal for the period of 180 days (as per requirement of the project) from the date of bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
- D. We agree to execute a contract in the form to be communicated by the PKLI incorporating all agreements with such alterations or additions thereto as may be necessary to adapt such agreement to the circumstances of the standard.
- E. We understand that you are not bound to accept a lowest or any bid you may receive, not to give any reason for rejection of any bid and that you will not defray any expenses incurred by us in bidding.

Authorized Signatures with Official Seal



ANNEXURE-C

Financial Proposal Submission Form

[Location, Date]

To _(Name and address of Client / Procuring Agency)_

Dear Sir,

We, the undersigned, offer to provide the _(Insert title of assignment)_ in accordance with your Bidding Documents No. _____ dated _(insert date)_. Our attached Proposal is for the sum of _(insert amount in words and figures)_. This amount is inclusive of all taxes.

Our Proposal shall be binding upon us up to expiration of the validity period of the Proposal, i.e. before the date indicated in _____ of the Bidding Documents.

We also declare that the Government of Pakistan / Punjab has not declared us blacklisted on charges of engaging in corrupt, fraudulent, collusive, or coercive practices. We furthermore, pledge not to indulge in such practices in competing for or in executing the Contract, and are aware of the relevant provisions of the Bidding Document.

We understand you are not bound to accept any Bidding Documents you receive.

We remain,

Yours sincerely,

Authorized Signature (Original)

(In full and initials)

Name and Designation of Signatory

Name of Firm

Address



ANNEXURE-D

Price Schedule/ Financial Cost Sheet

Sr. No	Item Description	Brand Proposed	Required Quantities	Per Unit Price	GST 18 %	Total Price Exclusive of GST / PST
1					Exempted	
2					Exempted	
3					Exempted	

Per item quoted price should be inclusive of all Applicable Taxes except GST / PST.

Financial bids will be evaluated on LOT wise least cost method on approval of Product/sample Evaluation (if any)

Note:

- a) **PKLI & RC is exempted from General sales tax under serial # 165,166 of sixth schedule of sales tax 1990, PKLI & RC is also PRA exempted from Punjab Sales Tax on Services vide notification # PRA/STE.4/2012 dated: 28-12-2015.**
- b) Bids will be evaluated on the LOT wise least cost method.
- c) No other charges would be payable by PKLI.
- d) Overwriting, cutting, use of fluid etc., are not allowed, which may lead to cancelation of bid offered.
- e) Incomplete or semi filled bid shall be treated as non-Responsive.
- f) After expiry of prescribed delivery period the Procuring Agency will proceed for risk purchases (at the risk & cost of defaulter) to ensure the un-interrupted healthcare services to the patients. The risk purchase will be automatically done if no request of bidder is received for grace period or stock is nil. Contractor fails to supply the items within the prescribed time mentioned in purchase order, the payment of risk purchase shall be paid by the supplier, or such amount shall be deducted from the invoice.

Stamp & Signature of Bidder _____



ANNEXURE-E

POWER OF ATTORNEY

(On Stamp Paper of relevant value)

Know all men by these presents, we (name of the company and address of the registered office) do hereby appoint and authorize Mr. (full name and residential address) who is presently employed with us and holding the position of as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our proposal for (name of the project) in response to the tenders invited by the (name of the Procuring Agency) including signing and submission of all documents and providing information/responses to (name of the Procuring Agency) in all matters in connection with our Bid.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

this _____ day of _____ 2024
For _____

(Signature)
(Name, Designation and Address)

Accepted

(Signature)
(Name, Title and Address of the Attorney)
Date:



ANNEXURE-F

UNDERTAKING

It is certified that the information furnished here in and as per the document submitted is true and correct and nothing has been concealed or tampered with. We have gone through all the conditions of tender and are liable to any punitive action for furnishing false information / documents.

Dated this _____ day of _____ 2024

Signature (Company Seal) _____

In the capacity of Duly authorized to sign bids for and on behalf of



ANNEXURE-G

(To be submitted on legal stamp paper)

AFFIDAVIT

(Integrity Pact)

We _ (Name of the bidder / supplier) _ being the first duly sworn on oath submit, that Mr. / Ms. _____ (if participating through agent / representative) is the agent / representative duly authorized by _(Name of the bidder company)_ hereinafter called the Contractor to submit the attached bid to the _(Name of the Procuring Agency)_. Affiant further states that the said M/s (Bidding Firm/Company Name) has not paid, given or donate or agreed to pay, given or donate to any line officer or employee of the _(Name of the Procuring Agency)_ any money or thing of value, either directly or indirectly, for special consideration in the letting of the contract, or for giving undue advantage to any of the bidder in the bidding and in the evaluation and selection of the bidder for contract or for refraining from properly and thoroughly maintaining projects implementations, reporting violation of the contract specification or other forms of non-compliance.

[The Seller/Supplier/Contractor] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with the Procuring Agency and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty / support. [The Seller/Supplier/Contractor] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty / support.

It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to the Procuring Agency under any law, contract or other instrument, be voidable at the option of the Procuring Agency.

Notwithstanding any rights and remedies exercised by the Procuring Agency in this regard, [the Seller/Supplier/Contractor] agrees to indemnify the Procuring Agency for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to the Procuring Agency in an amount equivalent to ten time the sum of any commission, gratification, bribe, finder's fee or kickback given by [the Seller/Supplier/Contractor] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from the Procuring Agency.

_____ Signature & Stamp

Subscribed and sworn to me this _____ day of _____ 2024__



ANNEXURE-H

BID SECURITY FORM

WHEREAS [Name and Address of the Contractor] (hereinafter called "the Contractor") has submitted Tender against Tender Name _____, Tender No. _____, (hereinafter called "the Tender") to the [Name and Address of the Procuring Agency] (hereinafter called "the Procuring Agency") for the Total Tender Price of PKR (in figures _____) (in _____ words _____).

AND WHEREAS [Name of the Bank] having registered office at [Address of the Bank] (hereinafter called "the Guarantor") has agreed to give the Contractor a Guarantee.

THEREFORE, the Guarantor hereby affirms to bind himself, his successors and his assigns to the Procuring Agency, for the sum of PKR (in figures _____) (in words _____) and undertakes to pay to the Procuring Agency, upon receipt of his written demand(s), any sum(s) as specified by him, not exceeding the above limit in aggregate, without cavil / argument and without the Procuring Agency having to substantiate / prove or to show grounds / reasons for such claim(s), on the occurrence of any / all of the following conditions:

1. If the Contractor withdraws the Tender during the period of the Tender validity specified by the Contractor on the Tender Form; or
2. If the Contractor does not accept the corrections of his Total Tender Price; or
3. If the Contractor, having been notified of the acceptance of the Tender by the Procuring Agency during the period of the Tender validity, fails or refuses to furnish the Performance Security, in accordance with the Bidding Documents.

Provided that the Procuring Agency shall specify the occurred condition(s) owing to which the said sum is due to him.

Provided further that any demand(s) / claim(s) from the Procuring Agency shall reach the Guarantor within thirty working days after the expiry of the Guarantee.

This guarantee shall remain valid up to _____ or until furnishing of the Performance Security, whichever is later.

Date this _____ day of 2024.

GUARANTOR

Signature _____

CNIC # _____

Name _____

Designation _____

Address _____



ANNEXURE-I

PERFORMANCE SECURITY

BANK GUARANTEE

Issuing Authority:

Date of Issuance:

Date of Expiry:

Claim Lodgement Date:

(Must be one month later than the expiry date)

WHEREAS [Name and Address of the Contractor] (hereinafter called "the Contractor") has agreed to supply the Goods and render the Services against Tender Name _____, Tender No. _____ (hereinafter called "the Contract") for the Contract Value of PKR (in figures _____) (in words _____).

AND WHEREAS it has been stipulated in the Bidding Documents that the successful Contractor shall furnish Performance Security, within Fifteen (15) days of the receipt of the Acceptance Letter (Letter of Acceptance) from the Procuring Agency, in the form of a Bank Guarantee, issued by a scheduled bank operating in Pakistan, as per this format, for a sum equivalent to Rs. _____ (5% of the contract value) valid from the date of issue until all obligations have been fulfilled in accordance with the Contract;

AND WHEREAS [Name of the Bank] having registered office at [Address of the Bank] (hereinafter called "the Guarantor") has agreed to give the Contractor a Guarantee.

THEREFORE, the Guarantor hereby affirms to bind himself, his successors and his assigns to the Procuring Agency, for the sum of PKR (in figures _____) (in words _____) and undertakes to pay to the Procuring Agency, upon receipt of his written demand(s), any sum(s) as specified by him, not exceeding the above limit in aggregate, without cavil / argument and without the Procuring Agency having to substantiate / prove or to show grounds / reasons for such claim(s), on the occurrence of any / all of the following conditions:

1. If the Contractor commits a default under the Contract.
2. If the Contractor fails to fulfill any of the obligations under the Contract.
3. If the Contractor violates any of the provisions of the Contract.

Provided that the Procuring Agency shall specify the occurred condition(s) owing to which the said sum is due to him.

Provided further that any demand(s) / claim(s) from the Procuring Agency shall reach the Guarantor within thirty working days after the expiry of the Guarantee.



This guarantee shall remain valid up to _____ or until expiry of warranties / support period or all obligations have been fulfilled in accordance with the Contract, whichever is later.

Date this _____ day of 2024.

GUARANTOR

Signature _____

CNIC # _____

Name _____

Designation _____

Address _____



AGREEMENT

Contract Title:

[Name of Contractor]

Dated:



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This CONTRACT (“Contract”) made as of the, 2024 between **Pakistan Kidney and Liver Institute & Research Centre (the “Client”)**, on the one part,

And

M/s on the other part severally liable to the Client for all the Contractor’s obligations under this Contract and is deemed to be included in any reference to the term **“the Contractor.”**

RECITALS

WHEREAS,

(a) The PKLI&RC intends to spend a part of its budget / funds for making eligible payments under this contract. Payments made under this contract will be subject, in all respects, to the terms and conditions of the Contract in lieu of the delivery of the equipment as described in the contract.

The tender for procurement of was advertised in national newspapers and PPRA Website as per PPRA Rules 2014. The tender formalities were performed and awarded to lowest evaluated bidder as per evaluation criteria to M/s The tender was awarded after the compliance of PPRA Rules 2014.

(b) The Contractor is bound to Complete the delivery/installation with material as per specifications-..... as described in Bidding Documents; and

(c) The Contractor, agreed to deliver/Installation the Items as per specifications..... on the terms and conditions set forth in this Contract.



NOW THEREFORE, the Parties to this Contract agree as follows:

1. The Contractor hereby covenants with the Client to deliver/Installation the Items..... as per specifications..... therein, at the time and in the manner, in conformity in all respects with the provisions of the Contract, in consideration of the payments to be made by the Client to the Contractor.
2. The Client hereby covenants with the Contractor to pay the Contractor, the per item price of each head or such other sum as may become payable, at the times and in the manner, in conformity in all respects with the provisions of the Contract, in consideration of Items/Services..... as per specifications.....
3. The following shall be deemed to form and be read and construed as part of this Contract:
 - a. Letter of Acceptance – Annexure-A
 - b. Work Order/Purchase Order– Annexure-B
 - c. The Bidding Document – Annexure-C
 - d. Bidder’s Proposal – Annexure-D
 - e. Terms and Conditions of the Contract – Annexure-E
 - f. The Technical Specifications/ Terms of Reference– Annexure-F
 - g. Price Schedule/Approved Financial Proposal/Quantity–Annexure-G
 - h. Performance Security – Annexure-H
 - i. Any Standard Clause acceptable for Client
4. This Contract shall prevail over all other documents. In the event of any discrepancy / inconsistency within the Contract, the above Documents shall prevail in the order listed above.



IN WITNESS, whereof the Parties hereto have caused this Contract to be executed in accordance with the laws of Pakistan as of the day, month and year first indicated above.

FOR PKLI

Signature:

Name:

Witnessed By:

WITNESSES

Signature

Name

CNIC

Designation

FOR CONTRACTOR

Signature:

Name:

Witnessed By:

Signature

Name

CNIC

Designation

General Conditions of the Contract

i. Contract

The Client shall send the Contract to the successful Bidder after the acknowledgement of letter of intent / award. The Bidder shall sign the Contract and return it to the Client.

ii. Contract Duration and Effectiveness

The duration of the contract shall be 1 year starting from the letter of acceptance.

The contract is effective from Letter of Acceptance issuance date i.e., 2024.

iii. Contract Documents and Information

The Contractor shall not, without the Client's prior written consent, make use of the Contract, or any provision thereof, or any document(s), specifications) or information furnished by or on behalf of the Client in connection therewith, except for purposes of performing the Contract or disclose the same to any person other than a person employed by the Contractor in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for the purposes of such performance.

iv. Contract Language

The Contract and all documents relating to the Contract, exchanged between the Contractor and the Client, shall be in English.

v. Standards or Regulations

The Items/Services..... as per specifications -..... under this Contract shall conform to the authoritative latest industry standards and approved by relevant body.



vi. Execution / Delivery Schedule

The Contractor shall cover the complete scope and deliver the approved tended quantity as per the terms and conditions mentioned in PO or as and when required by the Client.

For further execution of the contract, both parties have dedicated their resource persons for smooth functioning.

- **PKLI & RC**

Zahid Mustafa, Manager, Engineering

- **Contactor**

....., Manager

The partial delivery of the contract is permissible under this contract.

vii. Payment

- a) The Contractor shall provide all necessary supporting documents along with invoice. The payment will be paid by the Client as per partial or complete delivery of items/Services..... as per specifications.....
- b) The Contractor shall submit an Application for Payment, to the Client. The Application for Payment shall: be accompanied by such invoices, delivery challans duly signed by site administrator or relevant person of the Client; state the amount claimed which shall be as per agreed rate.
- c) The Client will pay the **verified** amount within thirty (30) days as per rule PPRA Rules 2014
- d) The Client shall make payment for, the equipment delivered to the Contractor, as per Government policy, in Pak Rupees, through cross cheque.
- e) All payments shall be subject to the deduction of all taxes, duties and levies applicable under the laws of Pakistan.

viii. Price

The Contractor shall not change prices for the Items/Services, the provided and for other obligations discharged, under the Contract, varying from the prices quoted by the Contractor in the Price Schedule or as agreed in the contract.



Total quantity of Items/Services..... as agreed between the parties and their quoted rates one-time rate are as follows;

The quoted rates include the transportation or delivery at site, and all other expenses as stated in the bidding documents.

ix. Contract Amendment

- a) The Client may at any time, by written notice served to the Contractor, alter or amend the contract for any identified need/requirement in the light of prevailing rules and regulations.
- b) The Contractor shall not execute any change until and unless the Client has allowed the said change, by written order served on the Contractor.
- c) The change, mutually agreed upon, shall constitute part of the obligations under this Contract, and the provisions of the Contract shall apply to the said Change.
- d) No variation in or modification in the Contract shall be made, except by written amendment signed by both the Client and the Contractor.

x. Extensions in time for performance of obligations under the Contract

If the Contractor encounters conditions impeding timely performance of any of the obligations, under the Contract, at any time, the Contractor shall, by written notice served on the Client with a copy to the Client, promptly indicate the facts of the delay, its likely duration and its cause(s). As soon as practicable after receipt of such notice, the Client shall evaluate the situation and may, at its exclusive discretion, without prejudice to any other remedy it may have, by written order served on the Contractor with a copy to the Client, extend the Contractor's time for performance of its obligations under the Contract.

xi. Liquidated Damages

If the Contractor fails / delays in performance of any of the obligations, under the Contract violates any of the provisions of the Contract commits breach of any of the terms and conditions of the Contract, the Client may, without prejudice to any other right of action / remedy it may have, deduct from the

Contract Price, as liquidated damages, a sum of money @0.067% of the total Contract Price which is attributable to such part of the Services, in consequence of the failure / delay, be put to the intended use, for every day between the scheduled delivery date(s), with any extension of time thereof granted by the Client, and the actual delivery date(s). Provided that the amount so deducted shall not exceed, in the aggregate, 10% of the Contract Price.

xii. Blacklisting

If the Contractor fails / delays in performance of any of the obligations, under the Contract, violates any of the provisions of the Contract, commits breach of any of the terms and conditions of the Contract or found to have engaged in corrupt or fraudulent practices in competing for the award of contract or during the execution of the contract, the Client may without prejudice to any other right of action / remedy it may have, blacklist the Contractor, either indefinitely or for a stated period, for future tenders in public sector, as per provision of Punjab Procurement Rules, 2014 and PKLI Procurement Manual.

xiii. Termination for Default

- a) The Client, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Contractor, may terminate this Contract in whole or in part:
 - a. if the contractor fails to deliver any or all milestones of the services within the period(s) specified in the Contract, or within any extension thereof granted by the Client
 - b. if the Contractor fails to perform any other obligation(s) under the Contract.
 - c. if the Contractor, in the judgment of the Client has engaged in corrupt or fraudulent practices in competing for or in executing the Contract. For the purpose of this clause: “corrupt practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in Contract execution. “fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a Contract to the detriment of the

Client, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Client of the benefits of free and open competition.

xiv. Termination for Insolvency

The Client may at any time terminate the Contract by giving written notice of one-month time to the Contractor if the Contractor becomes bankrupt or otherwise insolvent. In this event, termination shall be without compensation to the Contractor, provided that such termination shall not prejudice or affect any right of action or remedy which has accrued or shall accrue thereafter to the Parties.

xv. Force Majeure

- a) The Contractor shall not be liable for forfeiture of its Performance Guaranty/Security, or termination/ blacklisting for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure. For the purposes of this clause Force Majeure means an act of God or an event beyond the control of the Contractor and not involving the Contractor's fault or negligence directly or indirectly purporting to mis-planning, mismanagement and/or lack of foresight to handle the situation. Such events may include but are not restricted to acts of the Client in its sovereign capacity, wars or revolutions, fires, floods, earthquakes, strikes, epidemics, quarantine restrictions and freight embargoes. If a Force Majeure situation arises, the Supplier shall promptly notify the Client in writing with sufficient and valid evidence of such condition and the cause thereof. The Committee of PKLI, constituted for Redressal of grievances, shall examine the pros and cons of the case and all reasonable alternative means for completion of purchase order under the Contract and shall submit its recommendations to the competent authority. However, unless otherwise directed by the Client in writing, the Contractor shall continue to perform its obligations under the Contract as far as is reasonably



practical and shall seek reasonable alternative means for performance not prevented by the Force Majeure event.

xvi. Arbitration and Resolution of Disputes

- a) The Client and the Contractor shall make every effort to amicably resolve, by direct informal negotiation, any disagreement or dispute arising between them under or in connection with the Contract.
- b) If, after thirty working days, from the commencement of such informal negotiations, the Client and the Contractor have been unable to amicably resolve a Contract dispute, either party may, require that the dispute be referred for resolution by arbitration under the Pakistan Arbitration Act, 1940, as amended, by one or more arbitrators selected in accordance with said Law. The place for arbitration shall be Lahore, Pakistan. The award shall be final and binding on the parties.

xvii. Applicable Law

- a) The Contract shall be governed by and interpreted in accordance with the PPRA Rules, 2014 along with other rules/law of Punjab as well as Pakistan.